

JOB DESCRIPTION

JOB INFORMATION	
Job Role:	North West based, client-side Project Manager
Job Title:	Project Manager
Region	North West
Site:	Manchester
Working Hours:	37.5 Hours per week

POSITION IN THE ORGANISATION	
Reports to:	Regional Director – North West
Responsible for:	Delivery of Remediation and Infrastructure Schemes on Major Projects

OVERALL PURPOSE OF JOB
<p>To lead Project Delivery Teams and support the wider client team for development proposals involving infrastructure provision and site remediation whilst bringing forward our large-scale regeneration development sites for commercial, industrial and residential schemes.</p> <p>Working as an integral part of the North West regional team and in support of the head of engineering on large scale developments to deliver a co-ordinated scheme. The person will assist in finding best value solutions for development schemes ensuring they are effectively evaluated in terms of procurement, value, technical design and the provision of a cost-effective development platform. The role working with both internal and external teams to ensure involves provision of information for the sale of land and building development projects from the Harworth Group portfolio working effectively to a programme and prioritising work to ensure delays do not occur.</p> <p>The role will also be responsible (with support from the Technical Manager) for supporting on engineering and environmental due diligence on prospective brownfield and greenfield land acquisitions. This may for example, include devising preliminary solutions for cost effective development platforms, assisting in the management and coordination of technical solutions for site remediation, serviced plot developments including liaison with external consultants, contractors, project managers and architects as well as statutory/regulatory bodies and Local Authorities.</p>

GENERAL DESCRIPTION – TASK RELATED

To act as the key point of contact from inception to completion of projects including:

- Client-side Project and Commercial Management for the delivery of infrastructure and remediation to enable residential and commercial building projects covering:
 - Budget establishment, control and cashflow management
 - Production of contract delivery strategy and management of procurement processes.
 - Design team procurement and management
 - Create and maintain Client programme and cost budgets.
 - Collation of employer's requirements, managing tender processes, team novation and contract administration
 - Working with diverse project delivery teams both externally and internally, including Director and board level.
 - Project presentations and negotiations with internal and external client bodies.
 - Liaison with internal client bodies in relation to sales contract requirements and discharge of contract/planning requirements
 - Financial and cost management for the engineering/construction aspects of discrete schemes
- Advising internal team members on the technical aspects of wider development proposals including:
 - Engineering details for remediation, buildings and infrastructure
 - Provision of advice and input into master planning and planning applications including design details, programming and cost implications
 - Input into land sales including advice on plot abnormalities, programme, procurement and contract requirements, provision of third party warranties etc
 - Input into building contracts in relation to the remediation/servicing of projects
- Undertake the necessary project control requirements including:
 - To report on a regular basis to the Directors on key decisions, programme, procurement, quality and cost issues
 - To manage cashflow for discrete projects on a monthly basis and to report/manage variations
 - To be aware and implement new technologies and techniques into specific projects to ensure that the company meets planning legislation requirements and produce the most appropriate finished product
 - To establish, input into and maintain delivery cost plans
 - To set the procurement strategies for individual projects in the context of the wider development requirements
 - Early identification of key regulatory approvals, NHBC (where appropriate) requirements and risks associated with project approvals
 - Contribute to group wide initiatives and collaborate with the wider Harworth Project Management and engineering team to inhouse knowledge and practice

QUALIFICATIONS:

A chartered surveyor or engineer holding an equivalent relevant professional qualification (MRICS MICE or MAPM) and be able to provide evidence of continuing career development. You should have relevant experience in the procurement and delivery of infrastructure/civil engineering projects, with both design management and contract management skills.

SKILLS & EXPERIENCE:

A strong independent thinking commercially focused project manager with a background in infrastructure/civil engineering project delivery from feasibility to construction either in a Contracting, Consulting or Client role. You will have extensive experience in managing design teams, setting procurement strategies, drafting and administering construction contracts, programming works and budgetary control. Key to the role will be effective management of consultants, contractors alongside effective liaison with external stakeholders in delivering individual projects within wider regeneration developments on time and to budget. Experience of residential/commercial brownfield regeneration would be of significant benefit.