

# Harworth

## JOB DESCRIPTION

JOB INFORMATION	
Job Title:	<b>Finance Business Partner</b>
Department:	<b>Finance</b>
Site:	<b>Advantage House, Rotherham</b>
Working Hours:	<b>8:30am – 5:00pm</b>

POSITION IN THE ORGANISATION	
Reports to:	
Responsible for:	<b>N/A</b>

OVERVIEW
<ul style="list-style-type: none"><li>• Primary finance contact to the operational teams across the business , undertaking value add business partnering providing them with financial analysis, insight, forecasting and reporting across a diverse property portfolio in excess of £500m+</li><li>• Key role in the business working closely with the Regional Director's and their teams as well as being a key member of the finance team. The crucial link between finance and the operational teams</li></ul>

GENERAL DESCRIPTION – TASK RELATED
<ul style="list-style-type: none"><li>• Business partnering with the wider management team to provide financial support, information and insight</li><li>• Work closely with the Business to produce strategic plans, annual budgets and reforecasts across the portfolio.</li><li>• Preparation of forward looking monthly management information and variance analysis relating to development spend, profit excluding value gains, acquisitions and disposals as well as producing Group Management Trackers and limited balance sheet reconciliations</li><li>• Calculating accurate profit on sale on asset disposals</li><li>• Interfacing with the external valuers and supporting the bi-annual valuation cycles, including monitoring of cost plan movements, accruals, EPRA movements and value gains</li><li>• Analysis/ prediction of year end valuation movements by having developed an accurate knowledge and understanding of the portfolio</li><li>• Production and/or review of cashflow modelling at site and divisional levels for consolidation into the wider group numbers</li><li>• Direct Development and acquisition appraisals; challenging assumptions and provide strong financial assurance to the models to aid the commercial decision-making process</li><li>• Supporting Investor Relations in the production of the RNS and other market announcements</li><li>• Various ad hoc/ project work and analysis</li></ul>
QUALIFICATIONS:
<ul style="list-style-type: none"><li>• Part-qualified CIMA/ACCA/ACA</li><li>• Qualified CIMA/ACCA/ACA</li></ul>

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## SKILLS & EXPERIENCE:

- Experience of business partnering across different levels of a business
- Strong commercial acumen and analytical skills
- Being able to quickly gain an understanding of the business, as such property/real estate knowledge are desirable but not essential
- High level of excel and systems competency
- Experience of working in a changeable environment, with exposure to working with senior management