

JOB DESCRIPTION

JOB INFORMATION	
Job Title:	Finance Business Partner
Department:	Finance
Site:	Advantage House, Rotherham
Working Hours:	8:30am – 5:00pm

POSITION IN THE ORGANISATION	
Reports to:	Head of Finance Business Partnering
Responsible for:	Yorkshire & Central Region

OVERVIEW
<ul style="list-style-type: none"> • Primary finance contact to the operational teams across the business, undertaking value add business partnering providing them with financial analysis, insight, forecasting and reporting across a diverse property portfolio in excess of £500m+ • Key role in the business working closely with the Regional Director's and their teams as well as being a key member of the finance team. The crucial link between finance and the operational teams.

GENERAL DESCRIPTION – TASK RELATED
<ul style="list-style-type: none"> • Business partnering with the wider management team to provide financial support, information and insight. • Work closely with the business to produce strategic plans, annual budgets and reforecasts across the portfolio. • Preparation of forward-looking monthly management information and variance analysis relating to development spend, profit excluding value gains, acquisitions and disposals as well as producing Group Management Trackers and limited balance sheet reconciliations. • Calculating accurate profit on sale of asset disposals. • Interfacing with the external valuers and supporting the bi-annual valuation cycles, including monitoring of cost plan movements, accruals, EPRA movements and value gains. • Analysis/prediction of year end valuation movements by having developed an accurate knowledge and understanding of the portfolio. • Production and/or review of cashflow modelling at site and divisional levels for consolidation into the wider group numbers. • Direct Development and acquisition appraisals; challenging assumptions and provide strong financial assurance to the models to aid the commercial decision-making process. • Supporting Investor Relations in the production of the RNS and other market announcements. • Various ad hoc/ project work and analysis.
QUALIFICATIONS:
<ul style="list-style-type: none"> • Qualified CIMA/ACCA/ACA

SKILLS & EXPERIENCE:

- Experience of business partnering across different levels of a business,
- Strong commercial acumen and analytical skills
- Being able to quickly gain an understanding of the business, as such property/real estate knowledge are desirable but not essential
- High level of excel and systems competency
- Experience of working in a changeable environment, with exposure to working with senior management
- Strong communicator and ability to influence across all levels of the organisation